

TEACHER OF MATHEMATICS



POSITION HOLDER:	Vacant
SECTION:	Senior School – 9-12
POSITION REPORTS TO:	Head of Senior School 9-12
REPORTS TO POSITION:	Nil
CLASSIFICATION:	Classification based on qualifications and experience as outlined in The Friends' School (Teachers) Enterprise Agreement 2024
STUDENT CARE:	Yes
PERIOD OF APPOINTMENT:	Fixed-term – 22 July 2024 to 13 December 2024
PERCENTAGE OF FULL-TIME:	to be confirmed

PRIMARY DUTIES AND EXPECTATIONS OF ALL TEACHERS

- To ensure that you report any child safeguarding issues with the appropriate mandatory reporting processes and promote a culture where children feel empowered to voice their concerns in creating a child safe environment.
- Teaching practices which align with The Friends' School's Learning Principles, Learning Partnership Understanding and Purpose and Concerns, as well as the Quaker ethos.
- Knowledge, acceptance and implementation of School Policies and Guidelines.
- Demonstrate ethical standards of behaviour in dealing with colleagues, students, families and all School matters.
- Knowledge and implementation of relevant curriculum and engaging pedagogy that is current and comprehensive.
- Knowledge of the theory, practice of and the implementation of authentic student assessment which also adheres to the School's requirements in reporting student progress to students and their parents.
- Commitment to the School's professional learning program and alignment with the Board Strategic responsibilities.
- Ability to work positively and collaboratively as part of a team, including involvement in moderation, and provide support for colleagues.
- Ability to communicate effectively and maintain respectful relationships with students, staff, parents and groups from the wider community.
- Adherence to the School's expectations in regard to pastoral care and support for students, by demonstrating the required skills and disposition.
- Commitment to expectations in regard to co-curricular activities, meetings, supervisory duties, Assemblies, Gatherings and routine administrative duties.
- Willingness to participate in School decision-making and administrative processes in a way that is constructive and supportive of other staff.

- Complete all required professional learning and meet administrative/reporting deadlines.
- Behave and work in alignment with the current version of The Friends' School Staff Handbook and all requirements of the Tasmanian Teachers Registration Board.
- Willingness to teach across a range of disciplines (Years 7-12) if qualified to do so.

SPECIFIC DUTIES AND EXPECTATIONS OF A TEACHER OF MATHEMATICS

- Teach Mathematics to students from Years 7-12 or as determined by the School given future needs.
- Be a teacher who inspires and engages students in the learning of Mathematics.
- Actively participate in developing programs for Mathematics from Years 7-12 that are in keeping with the Australian Curriculum and the syllabus guidelines at The Friends' School.
- Work in a team of dedicated Mathematics teachers, participating in and contributing to a collaborative working environment.
- Actively engage in the development of our Mathematics program and our wider learning program in line with our Learning Principles.
- Participate in the pastoral care system in the role of tutor for a group of students.
- Participate in our Co-curricular Program.

KEY RELATIONSHIPS

- Learning Leader Mathematics
- Deputy Head of Campus – Learning and Pastoral Care
- Colleagues
- Students and parents

DELEGATIONS

- Nil

S E L E C T I O N C R I T E R I A

The successful applicant will:

1. Demonstrate an understanding of the [10 National Child Safe Standards](#) which strive to protect children and young people from abuse and neglect.
2. Have a thorough knowledge of Australian Curriculum 7-12 and experience in teaching in secondary and / or upper secondary.
3. Have appropriate tertiary qualifications and experience for this position.
4. Proven ability in developing and delivering engaging and empowering learning programs which are inclusive and responsive to student needs. Be willing to actively support additional commitments that promote Mathematics in the School.
5. Proven skills and disposition required to take responsibility for the effective pastoral care of students, in classes, tutor groups and on excursions. Proven experience in Co-curricular Programs.
6. Commitment to ongoing professional learning through engaging in external opportunities and collaborating effectively with colleagues.
7. Proven experience in working successfully and collaboratively as part of a teaching team.
8. Proven communication skills with parents, staff and students and have relevant ICT and learning management systems skills as an integral part of teaching practice including recording and feedback of student work.
9. The ability to work safely in a school environment and be fit to carry out the inherent requirements of the position.
10. Show a strong support for the Purpose & Concerns and ethos of The Friends' School and our Learning Principles and Partnership.
11. Must hold a current Tasmanian Working with Vulnerable People registration (employment) and a current Teachers Registration Board Tasmania registration.

C O N F I D E N T I A L I T Y

A school environment is one where you will have access to highly confidential information, therefore it is critical for the school to explicitly state the following:

Definition

Confidential Information includes, with the exception of information in the public domain, any information:

- disclosed to you by or on behalf of The Friends' School;
- which comes into your possession, or is generated by you, in the course of your employment, whether or not the information was originally supplied by The Friends' School;
- relating to the dealings, financial arrangements, transactions, general affairs, details of suppliers, staff members, agreements entered into with The Friends' School and the financial position of The Friends' School and other matters that do or may affect the financial position or reputation of The Friends' School; and
- relating to internal management of The Friends' School, the structure of The Friends' School businesses, The Friends' School personnel, policies, strategies, plans, or aspects of its future activities.

Your obligations

You are expected to:

- use Confidential Information solely for the purpose of performing your duties;
- take all reasonable precautions as may be necessary to maintain the confidentiality of Confidential Information;
- not remove any Confidential Information from the school's premises without its prior consent;
- not (except in the normal course of carrying out your duties) copy or duplicate any Confidential Information without the consent of The Friends' School and
- immediately notify The Friends' School of any suspected or actual unauthorised use, copying or disclosure of Confidential Information.

I have read and understood the expectations of this position description

Name: Date:

Signature: