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POSITION HOLDER:	Vacant
SECTION:	High School - Years 7 - 10
POSITION REPORTS TO:	Head of Faculty - Science
REPORTS TO POSITION:	Nil
CLASSIFICATION:	Appropriate level under The Friends' School (Teachers) Enterprise Agreement 2021
STUDENT CARE:	Yes
PERIOD OF APPOINTMENT:	Permanent
PERCENTAGE OF FULL-TIME:	50%

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PRIMARY DUTIES AND EXPECTATIONS OF ALL TEACHERS

- To ensure that you report any child safeguarding issues with the appropriate mandatory reporting processes and promote a culture where children feel empowered to voice their concerns in creating a child safe environment.
- Teaching practices which align with The Friends' School's Learning Principles, Learning Partnership Understanding and Purpose and Concerns, as well as the Quaker ethos.
- Knowledge, acceptance and implementation of School Policies and Guidelines.
- Demonstrate ethical standards of behaviour in dealing with colleagues, students, families and all School matters.
- Knowledge and implementation of relevant curriculum and engaging pedagogy that is current and comprehensive.
- Knowledge of the theory, practice of and the implementation of authentic student assessment which also adheres to the School's requirements in reporting student progress to students and their parents.
- Commitment to the School's professional learning program and alignment with the Board Strategic responsibilities.
- Ability to work positively and collaboratively as part of a team, including involvement in moderation, and provide support for colleagues.
- Ability to communicate effectively and maintain respectful relationships with students, staff, parents and groups from the wider community.
- Adherence to the School's expectations in regard to pastoral care and support for students, by demonstrating the required skills and disposition.
- Commitment to expectations in regard to co-curricular activities, meetings, supervisory duties, Assemblies, Gatherings and routine administrative duties.
- Willingness to participate in School decision-making and administrative processes in a way that is constructive and supportive of other staff.

- Complete all required professional learning and meet administrative/reporting deadlines.
- Behave and work in alignment with the current version of The Friends' School Staff Handbook and all requirements of the Tasmanian Teachers Registration Board.
- Willingness to teach across a range of disciplines (Years 7-12) if qualified to do so.

#### SPECIFIC DUTIES AND EXPECTATIONS OF A TEACHER OF SCIENCE

- Initially teach Science to students from Years 7 to 10 or as determined by the school given future needs.
- Be a teacher who inspires and engages students in the learning of Science.
- Actively participate in developing programs for Science from Years 7 to 12 that are in keeping with the Australian Curriculum and the syllabus guidelines at The Friends' School.
- Work in a team of dedicated Science teachers, participating in and contributing to a collaborative working environment.
- Actively engage in the development of our Science program and our wider learning program in line with our Learning Principles.
- Participate in the pastoral care system, initially within our High School, in the role of tutor for a group of students, if required.
- Participate in our co-curricular program.

#### KEY RELATIONSHIPS

- Head of Faculty
- Head of School
- Colleagues
- Students and parents

#### DELEGATIONS

- Nil

SELECTION CRITERIA

1. Understanding of the [10 National Child Safe Standards](#) which strive to protect children and young people from abuse and neglect.
2. Have a thorough knowledge of Australian Science curricula and methodology from Years 7 to 10, and ideally to Year 12.
3. Demonstrate a commitment to the learning of Years 7 to 10 students.
4. Proven ability in developing and delivering engaging and empowering learning programs which are inclusive and responsive to student needs. Be willing to actively support additional commitments that promote Science in the School.
5. Proven skills in the use of relevant ICT and learning management systems as an integral part of learning and teaching practice.
6. Proven ongoing professional learning through engaging in internal and external opportunities and collaborating effectively with colleagues.
7. Proven skills and disposition required to take responsibility for the effective pastoral care of students, in classes, tutor groups and on excursions. Proven experience in co-curricular programs.
8. Hold appropriate tertiary qualifications and/or relevant experiences related to Science and be a fully qualified teacher, registered to teach or eligible to be registered to teach, within the State of Tasmania.
9. Have the ability to work safely in a school environment and be fit to carry out the duties of the position.
10. Have a strong understanding and support for The Friends' School Purpose & Concerns, our Learning Principles and Learning Partnership.

C O N F I D E N T I A L I T Y

A school environment is one where you will have access to highly confidential information, therefore it is critical for the school to explicitly state the following:

**Definition**

Confidential Information includes, with the exception of information in the public domain, any information:

- disclosed to you by or on behalf of The Friends' School;
- which comes into your possession, or is generated by you, in the course of your employment, whether or not the information was originally supplied by The Friends' School;
- relating to the dealings, financial arrangements, transactions, general affairs, details of suppliers, staff members, agreements entered into with The Friends' School and the financial position of The Friends' School and other matters that do or may affect the financial position or reputation of The Friends' School; and
- relating to internal management of The Friends' School, the structure of The Friends' School businesses, The Friends' School personnel, policies, strategies, plans, or aspects of its future activities.

**Your obligations**

You are expected to:

- use Confidential Information solely for the purpose of performing your duties;
- take all reasonable precautions as may be necessary to maintain the confidentiality of Confidential Information;
- not remove any Confidential Information from the school's premises without its prior consent;
- not (except in the normal course of carrying out your duties) copy or duplicate any Confidential Information without the consent of The Friends' School and
- immediately notify The Friends' School of any suspected or actual unauthorised use, copying or disclosure of Confidential Information.

I have read and understood the expectations of this position description

Name: ..... Date: .....

Signature: .....