

**INTERNATIONAL STUDENT TRANSFER AND  
ASSESSMENT POLICY**

**Premise or Rationale**

The Friends' School recognises the importance of having a clear, documented policy and guidelines for processing International Student transfers.

**Policy**

The Friends' School is committed to providing clear policy and guidelines for International Student transfers that are compliant with Standard 7 of the *National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students*.

The Friends' School observes the restrictions as detailed in Standard 7 of the Code when either enrolling a student transferring from another registered provider or supporting a student wishing to transfer from The Friends' School to another registered provider.

A student's application to transfer from The Friends' School to another registered provider will be assessed within 10 days of receiving the application.

The School expects that a student's request to transfer will be granted where the transfer will not be to the detriment of the student.

The regulations applicable to the transfer of Overseas Students between registered providers are detailed in *The Friends' School International Student Transfer Guidelines*.

**Associated Guidelines and Procedures**

*International Student Transfer Guidelines*

**Notes or Links to other documents**

*National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007.*

**Document Control**

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