

CONDITIONS OF ENROLMENT

Please read carefully

- 1 Tuition and boarding fees for each term shall be fixed by the Board from time to time and are due on the first day of term and are payable within six weeks thereafter. A discount, in a sum to be determined from time to time by the Board, may be allowed on tuition fees paid within two weeks of the first day of term. An accounting fee may be applied to any fees remaining unpaid six weeks after the first day of term. Accounts which are unpaid at the end of term are liable to be referred for collection. Any collection fees incurred may be charged to the fee payer.
- 2 One term's notice in writing, addressed to the Principal, is required before the removal of a student from the School or from Walker House or repudiation of responsibility or joint and several responsibilities for payment of fees.
- 3 Where the required notice has not been given, one term's fees shall be payable in addition to the fees payable up to the date of notice, removal or repudiation of responsibility for payment, whichever first occurs.
- 4 Students shall at all times comply with any requirements the School may make in respect of dress, general appearance and behaviour.
- 5 If a student falls sick, or is involved in an accident resulting in injury which requires treatment, the School will take appropriate action and will contact the parent/s or guardian as soon as possible.
- 6 At all times during any excursion the staff in charge shall have the same powers of control and guardianship as the parent/guardian would have if present, including the power to consent to medical, surgical or hospital treatment considered necessary, and the parent/guardian is responsible for any expenses necessarily incurred on behalf of the student.
- 7 All overseas students are required to have Health Cover through Medibank Private and meet Visa health requirements. The overseas students Health Cover will be arranged through the school's administration office.
- 8 The Principal may expel or suspend a student for any adequate cause determined by them.
- 9 These conditions may be altered or added to at any time by the School's Board of Governors. Upon written notice to the person or persons below any such alteration or addition will have effect from the commencement of the term next occurring after giving such notice.

To see The Friends' School's policies on Privacy, Refunds, Grievance Handling and Data Collection please visit our website www.friends.tas.edu.au and go to Enrolment Information for International Students.

TO BE COMPLETED AND SIGNED

Should the Board of Governors of the Friends' School agree to enrol:

_____ as a student of the School.

I/We (Block letters)

_____ and

_____ having read the above conditions accept and agree to them and the responsibility for paying fees as they fall due (which responsibility shall be joint and several):

Signed:

Signed:

Date:

Date:

YOUR PRIVACY IS IMPORTANT

Information collected on this document will be dealt with in accordance with the Privacy Policy and associated Management Practices of The Friends' School. A copy of the School's Privacy Policy can be obtained from our website at www.friends.tas.edu.au, or by contacting the School's Privacy Officer on 613 6210 2200.

FOR OFFICE USE

Application Accepted:

Application Rejected:

Application and Fee Received:

Fees in Advanced Received:

Acknowledged:

Confirmation of Enrolment Form:

Considered by Board:

Passport No:

_____ Visa No:

Registration No:

THE FRIENDS' SCHOOL
A.B.N. 34 682 819 626

PO Box 42, North Hobart,
Tasmania 7002 Australia
Telephone: 03) 6210 2200
International: 613 6210 2200
Facsimile: 03) 6234 8209
International: 613 6234 8209

Email: Enrol.Office@postoffice.friends.tas.edu.au
<http://www.friends.tas.edu.au>
CRICOS Registration Number 00477G

APPLICATION FOR INTERNATIONAL STUDENT ADMISSION

This form is to be accompanied by a non-refundable fee of \$100 and supported by relevant documentation.

T H E
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S C H O O L



STUDENT INFORMATION

Student's Family Name:

Given Name(s): *(please underline usual name used)*

Date of Birth: Day: Month: Year: Place of Birth: Male Female

Citizenship: Usual language spoken at home:

Address:

Country:

Telephone: (Country Code/Area Code/Number)

Facsimile: (Country Code/Area Code/Number)

Email:

Calendar Year of Entry:

Proposed year group of entry *(please tick appropriate box)*

JUNIOR SCHOOL

Year 4 Year 5 Year 6

HIGH SCHOOL

Year 7 Year 8 Year 9 Year 10

SENIOR SECONDARY/PRE-UNIVERSITY

Year 11 Year 12

Please give dates of schools attended including present school and class.

PREVIOUS SCHOOLING

List hobbies, interests, sport played etc. This part can be written by student. A separate sheet may be used if desired.

SPECIAL INTERESTS OF STUDENT

Please list any medical condition which the School should be aware of. For example: an allergy, epilepsy, deafness, ADDT, behavioural or psychological conditions.

STUDENT'S HEALTH

FAMILY INFORMATION

T H E
 F R I E N D S '
 S C H O O L



FATHER/GUARDIAN

MOTHER/GUARDIAN

	Family name:	
	Given name:	
	Address:	
	<i>(home)</i>	
	Postal Address:	
	<i>(if applicable)</i>	
	Telephone: H:	H:
	W:	W:
	Mobile:	
	Facsimile:	
	Email:	
	Occupation:	
	Employer:	
	Industry:	
	Religion (if any):	
	Special Requirements:	
	<i>(dietary, religious, etc)</i>	
	Emergency Contact:	
	Address:	
	Telephone :	
	Facsimile:	
	Do you require residential accommodation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Preference:	On Campus accommodation <input type="checkbox"/>
		Homestay <input type="checkbox"/>

REQUIREMENTS

ENGLISH LANGUAGE

Please indicate below your level of English Language proficiency. Please tick appropriate:

- English is my first language
- A substantial proportion of my education was conducted in English.
(You must supply documentary evidence to support this claim.)

Please indicate number of years:

OR

- I have obtained the following level of English in an English language test conducted in the last twelve months
(you must attach certified copies of your test results):

IELTS Test Score: _____ Date: _____ *approximate level required 5*

AEAS Test Score: _____ Date: _____

Other Test Score: _____ Date: _____ *give details of test:*

If you do not have a recognised English language test result, you should arrange to sit an IELTS or AEAS test as soon as possible and forward the result to The Friends' School. The IELTS test is the method of English language assessment preferred by The Friends' School.

An IELTS level of 4.5 or equivalent is recommended, although not a requirement, for students entering Years 11 and 12.

HOW DID YOU HEAR ABOUT THE FRIENDS' SCHOOL

- Recommended by friend/relative
- Exhibition/seminar
- Newspaper/radio advertising
- Recommended by School Counsellor
- Education agent
- Australian Embassy/High Commission
- Exchange Organisation

APPLICATION PROCEDURE

This form, together with supporting documentation, should be returned to the address listed below:

The Enrolment Administrator
The Friends' School
PO Box 42 North Hobart Tasmania 7002 Australia
Telephone: 61 03 6210 2224
Facsimile: 61 03 6234 8209
Email: Enrol.Office@postoffice.friends.tas.edu.au